MOLINA HEALTHCARE®	**Policy No**: MHIL-HCS-UM-407
	Policy Title: Administrative Days
	Department: Healthcare Services (HCS) - UM
Health Plan or Entity: Molina Healthcare, Inc.	**Effective Date:**
Name: Kris Classen **Title:** VP Healthcare Services	**Reviewed Date**: 8/28/2023
Signature: _K. C_ **Date**: 9/13/2023	**Supersedes and Replaces**: MCP-007 – Hospital Administrative Days

Line of Business: *(Please click all that apply)*

☐All   ☒Medicaid

☒Medicare-Medicaid Programs (Duals)   ☐Health Insurance Marketplace

☐Medicare   ☐Other: _____

I.   PURPOSE

Effective with dates of service on or after July 1, 2019, Molina Healthcare of Illinois (Molina) will provide reimbursement for inpatient stays extended beyond medical necessity ("Administrative Days") for HealthChoice Illinois and MMAI members due to the inability of the Molina case manager or the hospital discharge planner to find an appropriate post-discharge placement.

II.   POLICY

Administrative Days (ADs) are inpatient stay days for members who no longer require acute hospital care, but circumstances make discharge to a sub-acute or post-acute setting problematic due to unique circumstances of the member. It is expected that the facility will know the impediments to placement early in the patient's stay and begin working collaboratively with Molina on discharge planning as soon as possible.

Discharge planning is a partnership between hospitals and MCOs, and both parties should work collaboratively to identify any barriers to post-discharge placement as soon as possible upon admission.

Coverage
Coverage for AD requires that ALL of the following criteria be met:

1. The member is covered by Medicaid and was initially admitted with a diagnosed condition that required an acute inpatient level of care, either medical or psychiatric care.
2. The provider notifies the MCO of an initial member admission within 24 hours.
3. The initial admission was authorized by the MCO.
4. The member
    a. no longer meets medical necessity criteria for inpatient acute care;
    b. there is a specific and documented discharge plan in place to a lower level of care;
    c. however, documented barriers to implementation of the discharge plan exist that are beyond the control of the provider, facility and Molina.
5. The facility notifies Molina as soon as they believe post-discharge placement will be difficult so Molina can collaborate on discharge placement.
6. If Molina is notified of admission and has information that indicates member could be difficult to place, Molina will communicate and work with facility to find placement.
7. The provider or facility has made reasonable and documented efforts to engage the Molina in discharge planning and has identified substantial barriers to discharge in advance of the discharge date.
8. The facility has documented its attempts to place the member in at least five (5) appropriate settings.

Exclusions/Limitations

AD are not covered if:
1. The member has met his/her individualized discharge criteria and substantial barriers to discharge no longer exist. ADs do not replace any or all non-covered days past medical necessity unless Coverage Criteria above are met.
2. The inpatient facility is pursuing a discharge to a level of care or service that Molina has explicitly stated is not a Medicaid covered benefit, and/or the member does not meet clinical criteria for the intended placement, and the facility has not worked with Molina to identify alternative and appropriate placements.

Molina is not responsible for administrative days that are the responsibility of DCFS.

III.   DEFINITION

Administrative Day: The patient is in a medically stable state and appropriate for a lower level of care, such as skilled nursing facility, acute inpatient rehabilitation or long-term acute care hospital stay. Administrative days may be appropriate when there are significant barriers to discharge or transfer to a lower level of care. Administrative Days are paid at a lower rate.

IV.   REFERENCE(S)

Administrative Days Reimbursement Implementation Document
Author: JoAnn Hanson
Created: 10/15/2020